

**LA QUINTA TENNIS VILLAS HOMEOWNERS ASSOCIATION**  
**Minutes of the September 3, 2015**  
**Board of Directors Meeting**

The Board of Directors Meeting of the La Quinta Tennis Villas Homeowners Association was held on Thursday, September 3, 2015, at 11:00 am, at Gold Coast Community Management..

Board Members Present:     Sean McVeigh, President  
                                  Ruth Utti, Director  
                                  Karen Miller, Secretary/Treasurer  
                                  Pat Howard, Director

Ruth Utti and Pat Howard were there in person; all others attended by tele-conference

Board Members Absent:     Ryan Nelson, Vice-President

Homeowners present:     Vince Amela and Sam Suznavich attended by tele-conference

Representing GCE:         Kent Robbins

**Call to Order**

President Sean McVeigh called the meeting to order at 11:00 am.

**Guest Speaker**

Rob Parker of RGA Landscape Architects attending this meeting via tele-conference to answer questions from the board about the hardscape issues. The board discussed the style, patterns, and colors proposed. Rob said that the herringbone pattern has tended to be the most durable for traffic instead of the random pattern. He also said the herringbone is a more dated design. He said that the manufacturers are now saying that the newer random patterns will hold up for heavier traffic; and the circles at the tennis villas are not going to be subject to as much heavy traffic as a regular street would be.

Rob also said that the lack of an appropriate base under the present concrete is what has contributed to the early failure. The bids the board has received do include a correct and appropriate base for the pavers which will also help prevent future problems. He recommended avoiding the reddish colors because they tend to discolor quicker and end up turning into a pinkish hue. He cited the pavers at the resort as an example. Rob will be getting updated bids but does not expect much increase, if any, from the original ones.

**After discussion by the board, Pat Howard made a motion to choose the random pattern, in earth tone colors, with a slightly smaller size for the walkways. Sean McVeigh seconded this motion which passed unanimously.** Rob Parker told the board that prior to construction they would lay out a sample of the color and pattern for everyone to see before construction actually begins.

The board also discussed the proposal from Rob Parker to cover incidental expenses until the beginning of construction. **Sean McVeigh made a motion to approve this proposal and Pat Howard seconded the motion, which passed unanimously.** Rob also said that the prior proposal given to the board for the construction oversight will still be good.

Kent Robbins told the board that he has requested two different proposals from Julio Castro for replacement of the present hardscape with the same material including the pebble tech surface and molded concrete border, and also a proposal for replacement with just regular concrete. The timeline for the project which was approved by the board at the last meeting needs to be emailed to Rob Parker.

### **Homeowner Open Forum**

Sam Suznavich expressed interest in the hard scape project time line and whether there would be any assistance with financing for the homeowners. Kent Robbins went through the tentative timeline and explained that financing would have to be done by each individual homeowner.

### **Minutes**

**Sean McVeigh moved that the minutes from the July 23, 2014, board meeting be approved. Pat Howard seconded the motion which passed unanimously.**

### **Financials**

**Karen Miller moved that the financials for July 31, 2015 be approved. Sean McVeigh seconded the motion which passed unanimously.** The August financials were not available by the meeting date.

### **New/Current Business**

1. Kent Robbins reported that Vector Control treated again for fire ants on May 7, 2015. Vector Control is behind and the next treatment will hopefully be sometime this month. They do seem to be under control right now, and there have been no complaints from homeowners.
2. The board reviewed the one incident report about a leak at 337 Fernando from Danny Cunningham. The leak turned out to be an air conditioning unit, which was the responsibility of the homeowner, and no further action was necessary.
3. **Sean McVeigh made a motion to ratify the proposal from Rolando Padron to add guttering to the back of the triplex at 77-100 Calle Mazatlan. Ruth Utti seconded the motion which passed unanimously.** There was some discussion about the drainage situation there. The board is open to the possibility of having an engineer look at it, if the guttering and the previously installed drains do not solve the problem.
4. The board discussed Pat Howard's email about liberalizing approvals for exterior changes. Ruth Utti felt that owners should be aware they are living in a condo association and that they cannot expect all exterior changes to be approved. Karen Miller said she is in favor of handling each situation on a case by case basis as they have in the past. The consensus was the board's policy of looking at each request separately will continue.

5. **Karen Miller made a motion to approve the insurance renewal with LaBarre/Oksnee Insurance Agency. Sean McVeigh seconded the motion which passed unanimously.** The premium for the earthquake policy actually went down this year to make the total premium less than last year's.
6. **Sean McVeigh made a motion to approve re-strapping and re-painting of the pool loungers that are in need of it for \$159.00 each. His motion includes replacement of the strap that says "La Quinta Tennis Villas" at an additional cost not to exceed \$50. Karen Miller seconded this motion which passed unanimously.** Kent Robbins will tag each one and have Patio Furniture Doctors pick them up for the work to be done.
7. The board discussed the water penalty fees incurred from the Coachella Valley Water District. Kent Robbins has met with Frank Castro of Desert Concepts and told him that the water would have to be significantly cut back in order to avoid future penalty fees. Karen Miller spoke about the situation in northern California and the present reality is forcing people to revise their expectations about having green grass. The consensus of the board is that the HOA cannot afford to pay the penalty fees because it would nearly double their yearly water expense. The consensus of the board is that there should be no re-seeding done this year, and the annual flowers need to be changed to plants with a more drought tolerant life. Kent Robbins will inform Frank Castro of these decisions.

#### **Correspondence**

1. The board reviewed the correspondence and no further action is required.

#### **Management Report**

The items in the Management Report were reviewed, and there were no questions.

#### **Next Meeting**

The board agreed to meet October 15, 2015, to adopt the 2016 budget and keep on target with the hardscape timeline.

#### **Adjournment**

This general board meeting was adjourned at 12:15 p.m. to enter the Executive Session portion of the meeting.

Signature \_\_\_\_\_

*Karen Miller*

Date \_\_\_\_\_

*1/21/16*

**LA QUINTA TENNIS VILLAS HOMEOWNERS ASSOCIATION**  
**Minutes of the October 15, 2015**  
**Board of Directors Meeting**

The Board of Directors Meeting of the La Quinta Tennis Villas Homeowners Association was held on Thursday, October 15, 2015, at 11:00 am, at Gold Coast Community Management..

Board Members Present:     Sean McVeigh, President  
                                      Ryan Nelson, Vice-President  
                                      Ruth Utti, Director  
                                      Karen Miller, Secretary/Treasurer  
                                      Pat Howard, Director

All attended by tele-conference

Board Members Absent:     None

Homeowners present:       None

Representing GCE:           Kent Robbins

**Call to Order**

President Sean McVeigh called the meeting to order at 11:00 am.

**Homeowner Open Forum**

No homeowners attended this meeting.

**Minutes**

**Karen Miller moved that the minutes from the September 3, 2014, board meeting be approved. Pat Howard seconded the motion which passed unanimously.**

**Financials**

**Karen Miller moved that the financials for August 31, 2015, and September 30, 2015 be approved. Sean McVeigh seconded the motion which passed unanimously.** Karen noted that gas and water are both over budget for the year.

**New/Current Business**

1. Kent Robbins reported that Vector Control will treat again for fire ants on December 9, 2015. Vector Control is far behind schedule and this was the earliest date they could give. Fortunately there have been no complaints from homeowners, and the fire ants seem to be under control.
2. The board reviewed the security reports for August and September from Danny Cunningham, and there were not questions.
3. **Karen Miller made a motion to approve the proposal from VanDerPol and Company to do the taxes and audit for 2015. Pat Howard seconded the motion which passed unanimously.**

4. The board discussed the pros and cons of getting FHA approval for the HOA, and decided that it is not worth the money to pursue. All of the buyers of the Tennis Villas have always gone with conventional loans because they are nearly always 2<sup>nd</sup> homes for the buyers.
5. Pat Howard updated the board on the resort's proposal to convert courts 16 and 17 to pickle ball and basketball courts. He said that it is off the table for the resort for this year. Everyone agreed that any conversion proposal by the resort for pickle ball and basketball courts should be objected to immediately, largely because of the noise issues.
6. Kent Robbins noted that copies of the newest pool regulations from the health department have been provided to Kirk Ainsworth Pool Service, and he was already aware of the changes. The health department will begin enforcing the new rules January 1<sup>st</sup>.
7. This year's Reserve Study was discussed with regard to the changes that the reserve analyst made in the percent funded. Last year the percent funded was 135%; this year's study puts the figure at 41%. The change is due to revised amounts put in the study for roof replacement. The HOA routinely replaces cracked and damaged roof tiles and handles any leaks as soon as they are reported. Most of the roofing expense of the last few years has been to replace the flat membrane garage roofs under the wooden garage decks. The original design was flawed, and replacements have been made using a new system which makes the roof and the deck floor the same. There have been no leaks reported on any of these replacement decks and the HOA will continue using this system as garage leaks are reported in the future. Kent Robbins noted that the only state law requirement for reserves is that a yearly reserve study be obtained, which the board always does. It is up to each board to evaluate the reserve study and make their own determination at what reserve level they consider appropriate. Karen Miller noted that the study calls for a 15% increase in reserve funding beginning next year. She proposed that the 2016 budget increase the reserve fund by 7.5% in order to lessen needed increase over the next 2 years.
8. The board reviewed the draft budget for 2016. Ryan Nelson feels that the tree trimming should not be cut from last year, and Karen Miller is concerned that the water cost may go up this year because of the drought penalties. **Karen Miller made a motion to increase the monthly assessment to \$570 per month per unit which will allow a 7.5% increase in Reserve Funding, and allow an additional annual amount of \$2,304 which could be split equally between water and tree trimming. Ryan Nelson seconded this motion. Ryan Nelson, Karen Miller, Sean McVeigh and Ruth Utti voted in favor, and Pat Howard voted against.**
9. The board reviewed the timeline for the hardscape issues. The timeline calls for the Final Draft of the total cost of the project October 1<sup>st</sup> and determination of the Special Assessment Amount & the amount to use from the Reserve Fund on November 1<sup>st</sup>. The board agreed to hold a special conference call meeting on Monday, October 26<sup>th</sup> at 11:00 to determine these amounts. This will give enough time for Rob Parker to clarify the conflicting proposals received from Farley regarding the cost for the base. The board also agreed on the cost for the electrical portion which should be \$67,000 including the proposal from Cockrell Electric and the proposal from Astro Electric.

10. Sean McVeigh asked for an evaluation of a trip hazard that has developed in the broken concrete driveway surface near the Turnquist unit. Kent Robbins will take a look at it and have Rolando Padron repair it if necessary.

**Correspondence**

1. The board reviewed the correspondence and no further action is required.

**Management Report**

The items in the Management Report were reviewed, and there were no questions.

**Next Meeting**

The board agreed to meet at 11:00 am on Monday, October 26, 2015, only to bring the hardscape timeline up to date.

**Adjournment**

This general board meeting was adjourned at 12:10 p.m. to enter the Executive Session portion of the meeting.

Signature                     *Kent Robbins*                     Date                     11/21/16

**LA QUINTA TENNIS VILLAS HOMEOWNERS ASSOCIATION**  
**Minutes of the October 26, 2015**  
**Board of Directors Meeting**

The Board of Directors Meeting of the La Quinta Tennis Villas Homeowners Association was held on Thursday, October 26, 2015, at 11:00 am, at Gold Coast Community Management. The purpose of this meeting was solely to discuss hardscape issues and to meet the timeline items for October and November.

Board Members Present: Sean McVeigh, President  
Ryan Nelson, Vice-President  
Ruth Utti, Director  
Karen Miller, Secretary/Treasurer  
Pat Howard, Director

All board members were in attendance and attended by tele-conference

Homeowners present: Vince Amela and Lars Ahlstrom

Representing GCE: Kent Robbins

**Call to Order**

President Sean McVeigh called the meeting to order at 11:00 am.

**Homeowner Open Forum**

Neither homeowner had any comments during the Open Forum.

**New/Current Business**

1. The board reviewed the timeline for the hardscape issues. The timeline calls for the Final Draft of the total cost of the project October 1<sup>st</sup> and determination of the Special Assessment Amount & the amount to use from the Reserve Fund on November 1<sup>st</sup>. The board still has many questions of Rob Parker and Charissa Farley regarding the different proposals submitted and agreed that both Rob Parker and Charissa Farley need to be invited to a conference call meeting to answer the questions of the board. There is nearly \$100,000 difference in the proposals from Farley regarding the cost for the base. This needs to be settled before the board can make its decisions called for in the timelind.

**Next Meeting**

The board agreed to meet in executive session at 9:00 am on Wednesday, November 11, 2015, and wants to have Charissa Farley and Rob Parker take part in the call.

**Adjournment**

This general session board meeting was adjourned at 11.55 a.m.

Signed                     *Karen Miller*                     Date                     1/21/16

**La Quinta Tennis Villas  
Homeowners Association  
NOTICE OF SPECIAL ASSESSMENT VOTE  
AND SECRET BALLOT MEASURE FOR  
HARDSCAPE REPLACEMENT**

Town Hall Meeting Date: SATURDAY, FEBRUARY 6, 2016 Time: 11:00 a.m.

Vote Counting Meeting Date: THURSDAY, MARCH 3, 2016 Time: 11:00 a.m.

Location: Gold Coast Community Management, 75-178 Gerald Ford Drive, Suite B1, Palm Desert, California 9211

**TO: MEMBERS, LA QUINTA TENNIS VILLAS HOMEOWNERS ASSOCIATION**

PLEASE TAKE NOTICE that the Board of Directors has scheduled the Special Assessment Vote Counting Meeting for La Quinta Tennis Villas Homeowners Association for Thursday, March 3, 2016, beginning at 11:00 a.m., in the conference room of Gold Coast Community Management, Palm Desert, California. The purpose of this Meeting is to count the votes for the Special Assessment to replace the current hardscape with pavers.

There will also be a Town Hall Meeting to answer any questions that member homeowners may have regarding the hardscape replacement project. This Town Hall Meeting will be held on Saturday, February 6, 2016, in the conference room of Gold Coast Community Management, Palm Desert, California.

This Special Assessment is on the ballot for replacement of the hardscape owned by the association, which includes all driveways, walkways (including those leading to front doors and to the pools, and the walkways leading to the resort between the two circles on Fernando, parking slabs, the three circles serving individual homes, and the straight line driveway connecting 6 homes on Calle Mazatlan. This does NOT include the asphalt streets of Avenida Fernando, or Calle Mazatlan which are maintained by the Santa Rosa Cove Association, and for which the La Quinta Tennis Villas pays their proportionate share of those costs.

The Board of Directors has been grappling with the issue of what to do about the deterioration of the concrete hardscape for several years. Most of you are aware of the poor condition of the concrete. There is extensive cracking, surface deterioration, and multiple repair cuts have been made over the years for



irrigation, electrical, and sewer repairs. Numerous trip hazards developed due to ground movement over the years, and those have had to be corrected by sawing or grinding the adjoining slabs to eliminate the hazards. After years of this deterioration, the board believes that the hardscape has become a negative issue affecting both the aesthetics of the Tennis Villas, and also your resale values. Because this is considered a major defect, the hardscape issues must be disclosed by sellers to any potential buyers. Included in this package are pictures of some of the present areas of the hardscape which illustrate the present poor condition.

For the last several months the board has been doing its due diligence and has hired professionals to investigate the reasons for the deterioration and the cost of replacing the concrete at a reasonable cost and in an aesthetically pleasing manner which would blend in with the overall design of the Tennis Villas. The board hired RGA Landscape Architects to advise them on how to proceed. RGA suggested hiring an engineering consultant to drill core samples and analyze the base under the existing concrete. They also suggested hiring an Arborist to report on the issue of damage from tree roots to the existing concrete. As a result, the board hired Petra Geotechnical to conduct an engineering investigation of the reasons for the deterioration, and H. Spencer Knight, ISA Certified Arborist to evaluate the trees which are responsible for some of the damage to the concrete. The board has received those professional reports, and has concluded that the best solution is to replace the existing concrete circles, driveways, and sidewalks with pavers. The current hardscape does not convey a favorable impression of the La Quinta Tennis Villas, with the cracked and uneven surfaces.

The board has obtained bids for replacing the hardscape with regular concrete, replacing it with the present pebble tech and molded concrete, and for replacing it with pavers. All three options will include the proper compaction and preparation of the base in order to help prevent future cracking and deterioration of the surfaces. For comparison, the costs for each of the 3 options are:

Regular Concrete	\$612,214.89
Pebble Tech & Molded Concrete	\$705,154.89
Pavers	\$676,984.56

Included in all of these cost totals are costs for removing 42 trees which are helping cause concrete cracking, the cost for soil compaction and preparation of the base, sleeving for electrical and irrigation lines in the cul-de-sacs, replacement of the electrical lines and electrical fixtures, costs for construction oversight done by the landscape architectural firm, and a cost over-run allowance. The lack of soil compaction and proper base preparation was determined to be the cause of the current concrete's failure in the soil engineer's report. The soil engineer took core samples to determine the cause of the

failure, and to make recommendations for preparation of the base for the new surface materials.

Pavers offer distinct advantages over concrete: 1) Cosmetically, the appearance of pavers will look much better than concrete, and will likely increase property values and make your tennis villa more competitive in the marketplace; most new high end properties are using pavers instead of concrete; 2) The ground movement and earthquakes in this valley will end up cracking new concrete to some extent; with pavers, large separations and uneven surfaces created by ground movement can be repaired by pulling them up and relaying them; 3) Utility and irrigation repairs that need to be made under the new surfaces would necessitate a concrete cut which would leave a permanent scar in the surface; with pavers, they can be pulled up, the repair made and the pavers re-laid, leaving them looking as new. A further more intangible benefit would be that pavers will most likely increase the re-sale value of each home. For these reasons the Board of Directors strongly recommends voting for this special assessment.

The only disadvantage of pavers is that there will be some maintenance needed every couple of years to keep the surface clean and maintain the original color. This involves resealing and re-application of fine sand over the surface of the pavers.

After nearly two years of investigation and consultations with the landscape architect firm and the various bidders, the board has concluded that replacement of the hardscape with pavers is the most desirable solution for the problem. The board has driven to several different locations to look at completed paver projects in order for them to make a good decision on the style and color of the pavers. The pavers selected meet the requirements of the Americans with Disabilities Act, and are designed to withstand the traffic that will be on them. A sample of the selected pavers showing the design and color has been set up in the far corner of the parking space next to the north pool and next to 77-311 Avenida Fernando for all homeowners to look at. Two sizes will be used, one 80mm depth for the vehicular portions, and one 60mm depth for the walkways. Also enclosed in this ballot package you will find several photographic renderings of what different areas of the Tennis Villas will look like with the new paver surfaces.

The cost of this project must be funded by a Special Assessment in the amount of \$11,000.00 per unit. The board has agreed to use \$150,000 already in the Reserve Fund in order to keep this Special Assessment at \$11,000 per unit. The Special Assessments will be billed with your April billing statement, and will be due and payable April 1, 2016. Each Special Assessment payment will be sent to the Gold Coast Community Management Lock Box operated by the Union Bank of

California. Those payments will be deposited in the Reserve Account of the HOA, and will be used solely for the purpose of funding this project. The contract with Farley Interlocking Pavingstones calls for 3 payments to be made to them during the project. If a balance is leftover at the end of the project, that balance will be returned to the Reserve Fund.

If this special assessment does not pass, the board will need to reevaluate how to fund the hardscape replacement, which will most likely result in an increase of the monthly assessment amount by 20%. This increase of 20% (\$114 per unit per month) will go into the reserve fund. The board could also choose to make a special assessment of less than 5% of the Annual Budget, which does not require a vote and approval by the general membership. The Annual Budget for 2016 is \$328,260; 5% of that amount is \$16,413 or \$342 per homeowner. As you can see, it would take several years using these methods to accumulate the funding necessary to proceed. During that period of time there will certainly be more repairs needed to keep the surface safe for walking.

Please remember that if you are paying your monthly assessment by auto pay through your bank, you will need to actually write a check for the special assessment. Special assessments are NOT withheld automatically from your bank account. The HOA is not able to provide any financial assistance for this special assessment. If you are in need of a loan you will need to investigate that with your bank, mortgage holder, or other financial institution. The special assessment will be due and payable April 1, 2016, and considered late after April 15, 2016. Late payments will be subject to the usual collection policy for monthly assessments, including late fees, filing of liens, and possible foreclosure action. **THE BOARD STRONGLY ENDORSES THIS SPECIAL ASSESSMENT AND RECOMMENDS THAT YOU VOTE IN FAVOR!**

Tabulation of secret ballots will take place at Gold Coast Community Management on Thursday, March 3, 2016. Members are welcome to observe the counting of ballots as set forth in the Association's Membership Meeting and Voting Rules. Secret Ballots may be submitted to the Inspector of Election prior to the date of the Vote Counting Meeting (from the date of this notice to 11:00 a.m., March 3, 2016) or brought to the Vote Counting Meeting. Polls will be open at the Vote Counting Meeting from 11:00 a.m., until closed by the Inspector of Election after a quorum is obtained.

La Quinta Tennis Villas Homeowners Association  
Board of Directors  
January 13, 2016

By:   
Kent Robbins, CCAM

**La Quinta Tennis Villas Homeowners Association**  
**INSTRUCTIONS AND DEADLINES**  
**FOR THE RETURN OF BALLOTS**

1. Secret Ballot Voting

- ❖ Mark your ballot, clearly indicating your vote for or against the special assessment **THE BOARD RECOMMENDS APPROVAL OF THE SPECIAL ASSESSMENT!**
- ❖ Do not sign the ballot. Insert the marked ballot into the Envelope No. 1, MARKED "SECRET BALLOT".
- ❖ Seal Envelope No. 1.
- ❖ Insert sealed Envelope No. 1 into preaddressed Envelope No. 2. Seal preaddressed Envelope No. 2.
- ❖ In the upper left-hand corner of Envelope No. 2, print and sign your name, address unit/lot number that entitles you to vote. Print and sign your name in the same form which you hold title. Do not use an off-site mailing address – use only the Association address of the unit/lot for which you are voting.
- ❖ The sealed, completed Envelope No. 2 may be mailed or delivered by hand to the preaddressed Inspector of Election address. Our Inspector of Election will be Mr. James Hooten, of Cathedral City, California.
- ❖ Owners of multiple properties must submit separate sealed ballot envelopes (No. 1 and No. 2) for each property. Each Envelope No. 2 must be completed and must reflect the property address for which the ballot is being cast.

2. Return of Ballots

- ❖ The board of Directors has scheduled the meeting at which the Inspector of Election will establish a quorum of the members who have voted and, once that quorum is established, proceed with opening and counting ballots. The meeting date is Thursday, March 3, 2016, commencing at 11:00 a.m. in Palm Desert, California.
- ❖ Your written ballot must be received prior to the date of the Vote Counting Meeting (from the date of this notice to 11:00 a.m., March 3, 2016) or brought to the Vote Counting Meeting. Polls will be open at the Annual Meeting from 11:00 a.m., until closed by the Inspector of Election after a quorum is attained.

- ❖ Please refer to the La Quinta Tennis Villas Homeowners Association Membership Meeting and Voting Rules for further information regarding the Association's election process.

There are some homeowners that are new to association living and, therefore, have not attended a Vote Counting Meeting. We hope that this information will aid you in understanding the election details.

### **WHY THE ELECTION?**

According to the Declaration of Covenants, Conditions and Restrictions (CC & Rs) and the By-Laws, and the California Davis-Stirling Act a Vote Counting Meeting of the membership is needed because the size of this Special Assessment exceeds 5% of the Annual Budget.

### **WHAT DOES ONE VOTE PER PERSON MEAN?**

If a unit is owned entirely by one person (or by a trust, a corporation, etc.) that person has the right to cast the vote for that unit. If a unit is owned by more than one person, the owners must designate one person to cast the vote for the unit. They cannot split their vote between the owners. The owners of the unit must decide between or among themselves how their unit is going to cast its vote. If they cannot agree, the unit loses its vote.

**La Quinta Tennis Villas Homeowners Association**  
**SECRET BALLOT FOR SPECIAL ASSESSMENT TO REPLACE THE**  
**HARDSCAPE**

The question before the membership is: Will there be a special assessment of \$11,000.00 per unit to replace the hardscape with pavers?

**THE BOARD OF DIRECTORS ENCOURAGES YOU TO VOTE IN FAVOR OF THIS SPECIAL ASSESSMENT!**

I VOTE **FOR** THE SPECIAL ASSESSMENT  
OF \$11,000 PER UNIT

I VOTE **AGAINST** THE SPECIAL ASSESSMENT  
OF \$11,000 PER UNIT

This Secret Ballot must be returned by the double-envelope system described on the instruction sheet enclosed. To be counted your ballot must be received prior to the date of the Vote Counting Meeting (from the date of this notice to 11:00 a.m., March 3, 2016) or brought to the Vote Counting Meeting. Polls will be open at the Vote Counting Meeting from 11:00 a.m., until closed by the Inspector of Election after a quorum is attained.

**PLEASE RETURN ASAP IN THE PRE-STAMPED**  
**ENVELOPE!!!**

**THIS IS A SECRET BALLOT**

**DO NOT PUT YOUR NAME, ADDRESS OR**  
**OTHER IDENTIFICATION ON THIS**  
**BALLOT!**













